



Lexington Medical Center  
Graduate Medical Education Policy  
Policy # LMC.GME.03

ACGME Req Reference: IV.B.  
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**Resident/Fellow Agreement of Appointment/Contracts Policy for Graduate Medical  
Education  
at Lexington Medical Center**

**Purpose:**

The purpose of this policy is to outline the conditions of resident/fellow contracts for those participating in ACGME-accredited training programs at Lexington Medical Center.

**Scope:**

This policy applies to all residents, fellows, and program personnel involved in any ACGME accredited programs under the sponsorship of Lexington Medical Center.

**Policy:**

1. Lexington Medical Center, as the Sponsoring Institution, ensures that residents/fellows are provided with a written agreement of appointment/contract outlining the terms and conditions of their appointment to a program. Lexington Medical Center monitors each of its programs with regard to implementation of terms and conditions of appointment.
2. The contract/agreement of appointment must directly contain or provide a reference to the following items:
  - a. Resident/fellow responsibilities;
  - b. Duration of appointment;
  - c. Financial support for residents/fellows;
  - d. Conditions for reappointment and promotion to a subsequent PGY level;
  - e. Grievance and due process;
  - f. Professional liability insurance, including a summary of pertinent information regarding coverage;
  - g. Hospital and health insurance benefits for residents/fellows and their eligible dependents;
  - h. Disability insurance for residents/fellows;
  - i. Vacation and leave(s) of absence for residents/fellows, including medical, parental, and caregiver leave(s) of absence, and compliant with applicable laws;
  - j. Timely notice of the effect of leave(s) on the ability of residents/fellows to satisfy requirements for program completion;
  - k. Information related to eligibility for specialty board examinations; and,
  - l. Institutional policies and procedures regarding resident/fellow clinical and educational work hours and moonlighting.