

LEXINGTON MEDICAL CENTER

Practice Administrator Fellowship Program



Lexington Medical Center's Practice Administrator Fellowship Program is a structured, one-year program committed to discovering potential, and providing comprehensive training and experience to individuals in the area of physician practice administration.

This program, which begins in June, offers outstanding opportunities for Fellows to receive practical, clinical and operational experience while working within a vast network of physician practices and community medical centers.

LMC's commitment to developing potential and providing comprehensive training is unsurpassed. Fellows have the opportunity to work with physician network leaders on projects and a range of operational, clinical and strategic projects under the guidance of a mentor.

Fellows play an integral role individualizing their fellowship experience around organizational, professional, and career objectives. We provide fellows with coaching and mentoring that enhance leadership and management skills, and opportunities to develop practice skills within a variety of medical specialties.

Medical Specialties

- Anesthesiology
- Cardiology
- Endocrinology
- Neurology, Brain and Spine
- ENT and Allergy
- OB/GYN
- Family Medicine
- Occupational Health
- Internal Medicine
- Orthopaedics and Sports Medicine
- Hospitalists
- Pediatrics
- Infectious Disease
- Pulmonary and Critical Care
- Bariatric, Cardiovascular, General,
Thoracic and Vascular Surgery
- Radiation Oncology
- Rheumatology

Fellows receive competitive compensation and benefits for the duration of the program and, now celebrating its sixth year, fellows who successfully complete the program are highly considered for opportunities within the LMC Network of Care.

Frequently Asked Questions

What are the preferred qualifications for candidates?

Candidates must have completed or anticipate completion of a bachelor's degree in health care administration, health services management, public health, business administration, business management or other related programs. Qualified candidates will be team oriented and self-starters who are knowledgeable of the health care industry.

The candidate will preferably have a graduate degree and 1-3 years working experience in health care, and experience in a physician practice or setting that allowed for patient and physician interaction. Working experience may be through internships, preceptorships, residencies or employment.

What is the goal of the Practice Administrator Fellowship Program?

Our goal is to immerse fellows in the industry standards of physician practice administration established by Lexington Medical Center and the Medical Group Management Association's Body of Knowledge. We provide the content framework and initiate health care management experience required for future board certification as a certified medical practice executive (CMPE). Although employment is not guaranteed upon program completion, the fellow will receive experiential learning, an inside view of our health organization, and potentially an employment opportunity as a physician practice administrator within the Lexington Medical Center Physician Network.

What will I be doing as a Fellow?

Fellows receive hands-on practical experience working within all areas of physician practices and community medical centers. In addition, they participate in a range of direct tasks and projects with the Lexington Medical Center Physician Network and community medical center leadership.

What types of projects can I expect to complete?

Multiple projects are required as part of the core curriculum whereas others originate from executive leadership based on organizational needs. Examples of past projects include: key indicator ratios, revenue cycle analysis, physician practice workflow time study, and patient satisfaction assessments.

Who serves as preceptors to the fellows?

Preceptors are practice managers currently working within Lexington Medical Center, assigned to guide individuals through their learning experience during the Practice Administrator Fellowship Program. Fellows will have a close relationship with the primary preceptor throughout the program year along with secondary preceptors during project assignments and practice rotations.

What are the benefits of working at Lexington Medical Center?

Lexington Medical Center is a 414-bed modern medical complex boasting a network of more than 600 physicians, 60 medical practices, six community-based medical and urgent care centers, an occupational health center, the largest extended care facility in the Carolinas and an Alzheimer's care center. Lexington Medical Center is a supportive workplace that enhances life both professionally and personally. We back our environment — named one South Carolina's best places to work — with an impressive array of financial and health benefits, services, and educational opportunities that help our employees build happy and healthy careers.